

Effective Contract & Supplier Management

Control Costs, Minimise Risks & Maximise Value

10.00am **Coffee & Registration**

10.15am **Welcome & Introductions**

10.25am **Software Europe Introduction**

10.30am **Successful Contract & Supplier Management**

- Improving Visibility & Increasing Control
 - Ensuring Compliance & Managing Risks
 - Increasing Productivity & Maximising Efficiency
 - Spend Management & Cost Reduction
-

11.20am **Coffee Break**

11.25am **Framework Demonstration**

- Centralising Contract & Supplier Information
 - Eliminating Unnecessary Contract Renewal & Penalties
 - Tracking Supplier Communication History
 - Analysing Detailed Budget & Spend Reports
-

12.30pm **Seminar Summary**

- Q&A
 - Open Discussion
-

13:00pm **Finish**

WHO SHOULD ATTEND?

The "Control Costs, Minimise Risks & Maximise Value" event is for anyone who is either responsible or involved in managing supplier contracts (of any kind) from a compliance, service delivery or cost control perspective within your organisation.



Software (Europe) Ltd

Nibley House, Low Moor Road, Doddington Road, Lincoln, LN6 3JY

Tel: 01522 881300/Fax: 01522 881355

Web: www.software-europe.co.uk

WHY LOOK AT CONTRACT MANAGEMENT?

Companies are quickly realising that it does not make sense to spend thousands of man hours winning customers, selecting suppliers and negotiating contracts and then let those contracts sit idly on shelves or on spreadsheets. Contracts are the basis on which relationships are built with the company's trading partners, affecting almost every aspect of a business and as such should be managed as effectively and efficiently as possible.

Many companies still maintain inconsistent, manual processes; documents are all paper based, and there is no central repository for contracts. This can result in a lack of due process and control, automated compliance reporting and an overall limited contract visibility organisation-wide of the contract and supplier base, meaning that Procurement and Contract Managers do not have a comprehensive understanding of their supplier base, contracts and costs that govern that relationship.

Whether establishing better practices for managing the procurement complex services, maximising supplier relationships, or ensuring your contracts are managed effectively and efficiently, implementing a Contract Management solution can bring significant benefit, and have a substantial and immediate impact on an organisations top and bottom lines.

WHAT IS FRAMEWORK?

Framework is a web-based automated contract and supplier management solution. Framework enables organisations to monitor their spending, cancel contracts at the right time, track their costs against benefits gained and generally make more informed decisions based on real facts and figures.

Ultimately, using Framework to manage contracts and suppliers leads to increased cost savings, better contractual terms and more efficiency in contract and supplier management.

HOW TO BOOK:

Once you have made your decision to attend you can simply email framework@software-europe.co.uk . Alternatively you can call the Software Europe Marketing Department on 01522 881300.

ONE-TO-ONE (OPTIONAL):

Following the seminar session, our Contract Management Team will be available to go through your questions on a one to one basis.



Software (Europe) Ltd

Nibley House, Low Moor Road, Doddington Road, Lincoln, LN6 3JY

Tel: 01522 881300/Fax: 01522 881355

Web: www.software-europe.co.uk